

## Submission of PhD Thesis without Prior Enrolment

According to the Ministerial Order on the PhD Programme at the Universities and Certain Higher Artistic Educational Institutions (PhD Order) §15(2) the university may decide that a thesis may be accepted for assessment without the author being enrolled as PhD student. However, the university must ensure that the author meets the entrance requirements for the PhD programme and has acquired the necessary qualifications comparable with a completed Danish PhD programme (PhD courses/conferences of 30 ECTS, experience with teaching/dissemination, participation in active research environments, research work).

Re § 15(2) (regarding a PhD thesis submitted without prior enrolment)

The author submits the following document to the relevant PhD programme:

- A copy of the thesis
- A copy of the Master's diploma (Master's)
- Documentation for activities equivalent to a completed PhD education cf. above-mentioned criteria

The programme assesses the submitted material and forwards the recommendation to the PhD Director. The recommendation must include the programme's assessment that the entrance requirements have been met; that the other qualifications of the author are comparable with those acquired under a Danish PhD programme, and that the thesis should be assessed.

The PhD Director makes the final decision based on the recommendation and the agreements whether or not the thesis is to be assessed. The further process regarding the thesis, the appointment of the assessment committee, the assessment process and the completion, follows the rules in the present Ministerial Order on the PhD Programme as well as the internal rules of the AAU DSSS. The Ministerial Order on the PhD Programme and rules can be found on the DSSS website.

Approved by the PhD Director on 5 November 2014