



LIST OF RELEVANT KNOWLEDGE DISSEMINATION TASKS FOR PHD STUDENTS AT THE DOCTORAL SCHOOL OF SOCIAL SCIENCES

The question about teaching and other sorts of knowledge dissemination first of all concerns the work effort that PhD scholars are expected to deliver in addition to the PhD project¹. Secondly, it concerns the experience regarding teaching or other sorts of knowledge dissemination that is included as part of the contents of the PhD programme².

The discussions in the PhD Study Board and the Faculty management resulted in the following principles for other sorts of knowledge dissemination.

The basic principle is that PhD scholars are still obliged to teach 600 hours of which 100 hours can be used on other kinds of knowledge dissemination. When special considerations speak for it, another distribution between teaching and other kinds of presentation can be agreed upon. In every single case the agreements are reached together with the Head of Department and are thereafter integrated in the PhD plan.

The Doctoral School of Social Sciences will continuously register how often dispensations from the PhD scholars' teaching obligations are given. The agreement is until further notice valid in 2013 after which it will be evaluated.

LIST OF RELEVANT PRESENTATION TASKS

Written presentation

- Features and articles of analysis
- Journals
- Cases or chapters in text books
- White books about state of the art knowledge on a phenomenon
- Anthologies
- Reviews
- Information articles (letters to the editor or blog entries do not release hours)

Oral presentation and lectures

- Extensive presentations to groups of researchers
- Presentations and lectures to for example municipalities, regions, ministries, organisations, educational institutions and other business partners

¹ This part is often mentioned "work obligation" as PhD scholars employed according to the AC agreement are obliged to work for the institution of employment to an extent corresponding to 840 hours. This obligation is reduced to 600 hours for PhD scholars employed at the Faculty of Social Sciences, Aalborg University.

² Cf. The Ministerial Order on the PhD Programme Section 7 subsection 4: "Gain experience of teaching activities or other form of knowledge dissemination which is related to the student's PhD project".



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External projects

- Contribution to application for external funds
- Participation in follow-ups with the external party, for example meetings and workshops
- Development of accounting models to the external party if it is academically relevant

Typical research assistant tasks

- Including research related assistance in correlation with research projects

Organisation and coordination for academic groups if the work is academically relevant or contributes to academic socialisation

- Establishment and development of contact to foreign business partners
- Coordination of internal and external research networks
- Organisation and preparation of conferences and workshops

Exhibition work

- And other associated tasks at museums and archives

Administrative PhD tasks

- Work in committees including the PhD Study Board
- Chairmanship and other commitment in Delphi

Preparation and revision of educational material

Reinforcement of social and academic networks

- Mentor to new and foreign PhD scholars (Buddy arrangement)
- Coordination of local PhD networks/chairmanship of local PhD clubs
- Coordination of external PhD networks